

# Portico ConPrep

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# List View

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**1. Blank List**

2. Filter List

3. Actions (pulldown and wizard)



# Portico ConPrep

Batches

Tags

Providers

Contracts

Publishers

## Batches (0)

Set-Up View

Filter



Reports

Page 0 of 0

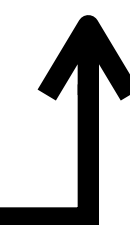
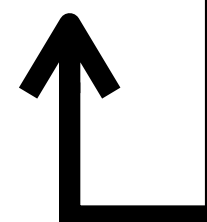
Go!

Choose Action Go! + Add Batch

<input type="checkbox"/>	Provider	Profile	Executor Queue	Batch Name	Lifecycle State	Last Activity	Queue	Hold	Article Count	RU Count	SU Count	Fatal Count	Warning Count	Created
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### Search Filter Instructions

Enter your search criteria above the column names, then press *Filter* button to search. When looking at a list of results, change your search criteria by entering/removing selections from the filter, then hit *Filter* to run your search. You can clear all search terms and reset the filter using the button. Next time you log in or navigate to this page, ConPrep will automatically remember your last search.





http://www.portico.com/conprep



Welcome, username | [Admin](#) [Reports](#) [Logout](#)

# Portico ConPrep

Batches

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Choose Action Go! + Add Batch

## Batches (0)

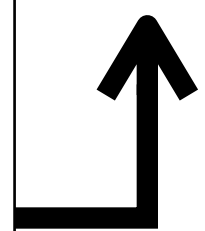
Set-Up View Filter

Reports Page 0 of 0 Go!

Queue	Hold	Article Count	RU Count	SU Count	Fatal Count	Warning Count	Created	Scheduled	Owner	Notes	Performer	Accession ID	Batch Log ID
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**Instructions**

column names, then press  
 at a list of results, change  
 viding selections from the  
 . You can clear all search  
 button. Next time you log  
 will automatically



# List View

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1. Blank List

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# Portico ConPrep

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Choose Action

## Batches (350)

Set-Up View

Filter

Reports Page 1 of 20 Go!

<input type="checkbox"/>	Provider	Profile	Executor Queue	Batch Name	Lifecycle State	Last Activity	Queue	Hold	Article Count	RU Count	SU Count	Fatal Count	Warning Count	Created
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	9	Title	Title	Title	125	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	20	Title	Title	Title	330	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	51	Title	Title	Title	267	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
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<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	sit	Title	sit	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	dolor sit amet	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	lorem ipsum	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	lorem ipsum	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	consectuer delit	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Amet consectuer	Title	Anon	Anon
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	dolor	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title

# Portico ConPrep

## Batches

## Tags

## Providers

## Contracts

## Publishers

Choose Action

### Batches (350)

Set-Up View

Reports

<input type="checkbox"/>	Provider	Profile	Executor Queue	Batch Name	Lifecycle State	Last Activity	Queue	Hold	Article Count	RU Count	SU Count	Fatal Count	Warning Count	Created
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	9	Title	Title	Title	125	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	20	Title	Title	Title	330	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	51	Title	Title	Title	267	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
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<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	dolor sit amet	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	lorem ipsum	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	lorem ipsum	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	consectuer delit	Title	Title	Title	Title	Title	Title	Title
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<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Amet consectuer	Title	Anon	Anon
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	dolor	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title

# List View

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1. Blank List

2. Filter List

**3. Actions (pulldown and wizard)**





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Reports Page 1 of 20 Go!

<input type="checkbox"/>	Provider	Profile	Executor Queue	Batch Name	Lifecycle State	Last Activity	Queue	Hold	Article Count	RU Count	SU Count	Fatal Count	Warning Count	Created
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	9	Title	Title	Title	125	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	20	Title	Title	Title	330	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	51	Title	Title	Title	267	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input checked="" type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
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<input checked="" type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input checked="" type="checkbox"/>	Title	lorem ipsum	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title	Title
<input type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	lorem ipsum	Title	Title	Title	Title	Title
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<input checked="" type="checkbox"/>	Title	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Amet consectuer	Title	Anon	Anon
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# Portico ConPrep

## Batches

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### Batches (350)

Set-Up View

Filter



Reports

Choose Action

Go!

+ Add Batch

- Add Tags
- Remove Tags
- Manage Queue
- Claim Batch
- Hold Auto Processing
- Resume Auto Process
- Start Over Auto Process
- Manage QC Lifecycle

Lorem Ipsum

Profile	Executor Queue	Batch Name	Lifecycle State	Last Activity	Queue	Hold	Article Count	RU Count	SU Count	Fatal Count	Warning Count	Created
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<input type="checkbox"/>	Title	Title	Title	00-00 to 00-00	Title	Title	9	Title	Title	Title	125	Title
<input type="checkbox"/>	Title	Title	Title	00-00 to 00-00	Title	Title	20	Title	Title	Title	330	Title
<input type="checkbox"/>	Title	Title	Title	00-00 to 00-00	Title	Title	51	Title	Title	Title	267	Title
<input type="checkbox"/>	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title
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<input checked="" type="checkbox"/>	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title
<input checked="" type="checkbox"/>	Title	lorem ipsum	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title
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<input type="checkbox"/>	Title	Title	Title	00-00 to 00-00	Title	Title	Title	Title	Title	Title	Title	Title

# Thank You!

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**Nicholas Frota**  
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February 2011

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